



JOB OPPORTUNITY - PRODUCTION STAGE MANAGER, TORONTO

[The Moblees](#), an entertainment brand for preschool and early elementary children and their families that promotes healthy active living through a variety of platforms, is seeking a smart, entrepreneurial, and collaborative professional to spearhead its live event productions. The Moblees television show currently airs on Kids' CBC daily and a cross-Canada promotional tour has been ongoing since June.

As the company's Toronto-based **Production Stage Manager**, you'll be part of the core team that conceptualizes, builds and executes all of The Moblees live event activities across Canada, and at times, internationally. You'll have opportunities to apply your production and management skills to a variety of projects, from traditional stage touring, to promotional events, media appearances, and whatever fantastic stuff we dream up together. As Production Stage Manager, we'll look to you to ensure our process works, that the overall artistic and technical aesthetic of the shows are maintained, and to keep our operations humming effortlessly. We're looking for that special person who can lead, not micromanage, a successful group of seasoned performers and creatives, communicating fearlessly and sharing information to ensure everyone is engaged in our process. And because The Moblees is a social enterprise, a company that believes in doing well by doing good, we're looking for individuals who are mission driven. So if you're someone who believes that it's just as important to make a positive social impact as it is to drive revenues, you'll find working with The Moblees an absolutely fulfilling opportunity.

If we work together, the team will rely on you to:

- Be responsible for the presentation of the show from a technical and production standpoint.
- Handle the advanced planning for engagements including, but not limited to, local labor, catering, setting up, rental equipment, performance and tearing down of all production elements.
- Coordinating travel logistics for the team and its equipment in partnership with the Producer, including, at times, driving the personnel and equipment van to / from events.
- Maintaining an inventory of production elements and resources, including a digital library of show assets.
- Maintaining production calendars and contact lists, and communicating such to team members in a timely manner.
- Managing all rehearsals and calling all performances.
- Crafting and distributing rehearsal, performance, safety and other relevant reports.
- Arranging and purchasing of production-related supplies and repair authorizations.
- When applicable, providing oversight of merchandise sales via team members or third parties.
- Following and enforcing the rules, regulations and guidelines set forth by local, State and Federal government protocols, the venue(s) and the company.
- All other duties as assigned by the Producer.

We'll likely look to you for a number of other functions as our live event profile grows, but you're an arts professional so you're totally used to that. There's nothing that can't be solved when you've got an inquisitive brain, a Leatherman and a pad of Post-Its.

Job requirements are:

- An open, compassionate, constructive, and joyful attitude toward young children and their families.
- Relevant combination of training, education and or experience in both theatrical production management and theatrical stage management.
- An understanding of touring show operations.
- Knowledge of, and experience working with, electricity, show control, scenic elements, stage sets, props, lighting systems, costumes and sound equipment.
- Ability to write, read, and interpret documents such as contracts, blueprints, operating and maintenance instructions, procedure and safety manuals, as well as to write routine reports and correspondence.

- Ability to apply common sense understanding to produce and carry out instructions; furnished in written, oral, or diagram form, and the ability to solve practical problems and interpret diverse instructions.
- Ability to communicate on various organizational levels with strong interpersonal and organizational skills.
- Experience working with unions and labor companies.
- Valid driver's license and passport.
- Ability to use computer aided design programs is desired, but not required.

The Moblees and its parent company, Ohmland Holdings, LLC, are committed to building a creative and dynamic workplace that celebrates individual differences and diversity, and treats everyone with fairness and respect. We do not discriminate in practices or employment opportunities on the basis of race, color, national or ethnic origin, religion, age, sex, gender, sexual orientation, gender identity, marital status, veteran status, disability, or any other category protected by federal, state, or local regulations. However, because of the close contact our team has to families with young children, we do require that candidates be willing to submit to a criminal background check.

Because there are times of the year when the artists will be recording music or in production for the television series, we're looking for you to fill a long-term, but part-time position. Compensation varies depending on the size and scope of the projects. **Current touring opportunities will keep you busy as early as August 19th through September 31st, after which planning will begin for the 2016 touring season. If you're the right person for this job, please send your resume and cover letter to opportunity@themoblees.com, telling us why you're the best hire we'll ever make.** We're looking forward to hearing from you.

(p.s. Thanks to Blue Man Group and Feld Entertainment for the job post inspiration.)